**Job Advert –** **Temporary Project Accountant (01)**

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| **Job Title:** Temporary Project Accountant (01) Position |
| **Unit:** East & Southern Africa |
| **Reports To:** Country Program Lead (CPL) |
| **Duty Station:** Kampala- Uganda  |
| **Employment Grade:**  |

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| **Purpose of the Role:*** To provide expert financial management and accounting services for the in-kind grants provided by AGRA
* The project accountant will ensure that all financial aspects of the grants are handled with transparency and accountability, and in accordance with AGRA’s guidelines.
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| **Responsibilities**:**Manage Integrated Processes:**1. Develop and implement financial management systems and procedures for the grants in collaboration with AGRA, NPA, and MAAIF
2. Monitor and report on the grants’ financial performance and progress.
3. Ensure compliance with the financial requirements of the NPA, MAAIF, and AGRA.
4. Provide financial analysis and advice to support decision-making
5. Facilitate the procurement of goods and services in line with the grants’ objectives.
6. Coordinate with stakeholders to ensure alignment of the grant with the Ministry's goals.
7. Prepare in kind grant financial expenditure monthly, quarterly, and annual reports and upload them on online AGRA Management Information System (AMIS).
8. Provide technical support to AGRA grantees in Uganda on financial management.
9. Assist in the preparation of budgets and financial forecasts associated with the grant activities
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| **Key Performance Indicators/Deliverable:**1. A comprehensive financial management plan for the in-kind grants.
2. Regular monthly, quarterly, and annual financial reports detailing expenditure, budget variance, and forecasts.
3. Recommendations for financial optimization and risk mitigation.
4. Documentation of all financial transactions and processes for audit purposes.
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| **Competence Required:**1. Excellent leadership skills to effectively lead, manage, and grow the Finance function.
2. Strategic thinker that will support the project.
3. Outstanding verbal and written communications skills
4. Excellent time management skills, with the ability to perform multiple tasks and meet critical deadlines while maintaining accuracy and quality of deliverables.
5. Proven ability to make complex and time-sensitive decisions in the best interest of the organization.
6. Must have outstanding analytical and problem-solving skills.
7. Ability to work independently and as a team player with a high emotional intelligence quotient
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| **Educational Qualifications and Experience Required:**1. A minimum of a BA degree in Finance, Accounting, or a related field.
2. At least 2 years of professional experience in financial management, preferably in the agricultural sector, International NGO, or public sector.
3. Proven track record of managing in-kind grants and donor-funded projects.
4. Strong understanding of Ugandan financial regulations and international accounting standards.
5. Excellent analytical, organizational, and communication skills.
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| **How to Apply** |
| **If you are the right candidate, please send your application letter plus the following:** * An up-to-date CV, highlighting relevant skills and experience (presented in relation to each of the Responsibilities and each of the experience areas listed above).
* The names and contacts of three referees, and a daytime contact telephone number of each of them.
* Copies of Academic Certificate and Transcripts for O’ level, A’ level – where applicable, Under-Graduate and Post-Graduate qualifications
* The names and contacts of your immediate supervisor(s) in the current job and two of your immediate previous jobs.
* Your daytime contact telephone number; and
* A statement and proof of the current remuneration package

**Please submit your application documents electronically through our KT Odoo System** Address all applications to The Human Resource Manager, Kilimo Trust.Deadline for receiving application: Monday **21st October 2024 by 16:00HRS.****“Only shortlisted candidates will be contacted.”** |