

**Kilimo Trust Biding Form for Supply of 26 Knapsack sprayers – Grow A Tree Everywhere -Project**

Bidders are expected to examine carefully and comply with all instructions and specifications.

# Date:

# A) Bidder Information

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | |  |   Bidder’s Legal  Name     |  | | --- | |  |   TIN Number         |  |  |  | | --- | --- | --- | | |  | | --- | |  | |  |     P. O. Box Address       |  |  |  | | --- | --- | --- | | |  | | --- | |  | |  |       Plot Number       |  | | --- | |  |   District of    Operation   |  | | --- | |  |     Bidder’s Authorized Representative     |  |  |  | | --- | --- | --- | |  | Telephone |  |   Title     |  | | --- | |  |   Email |

**B) The Area/ Region the Bidder is interested in supplying Knapsack sprayers**

# C) Descriptions and Specifications of required Knapsack sprayers

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S/No** | **Item**  **Description** | **Item Specifications** | **Model** | **Quantity**  **of Knapsack** | **Unit Price (UGX)** | **Total Price (UGX)** |
| 1. | Supply of Knapsack sprayer | Durable with 20-liter capacity | Please  complete | 26 |  |  |

# D) Transportation

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S/No** | **Region / Area** | **District / Subcounty** | **Transportation Cost (Price in UGX)** | | | |
| 2. | Buliisa |  |  |  |  | |
|  |
| 3. | Nwoya |  |  |  | |  |
|  | |

**NOTE:**

**Bidding is open to all legally registered companies in Uganda.**

1. Interested vendors will be required to submit/ attach/enclose the following.
   * 1. Evidence of being in that business for a Five-year period
     2. Copies of 2 previous contracts/orders for supply of similar goods
     3. 3 Reference letters from their clients
     4. Tax Clearance Certificate
     5. Certificate of Incorporation.
     6. Company Profile
2. Properly completed Bid Documents should be submitted either electronically or through the post address to the Human Resource & Administration Manager:

a) **Electronic email**: recruitment@kilimotrust.org

OR

b) **Post Address**: Kilimo Trust

Plot 42 Princess Anne Drive – Bugolobi Kampala – Uganda

1. All Bidders MUST clearly show the Region/ Area they are applying for either in the email subject or on top of the envelope.
2. Submission Date for all properly completed bid documents is **Friday 09th February 2024.**
3. Kilimo Trust, in a fair and transparent manner, will select companies that fulfill all requirements.