



Job Advert – Program Officer Value Chain Development

Job Title:	Program Officer Value Chain Development
Job Grade:	KT4
Unit of Service:	KT Rwanda
Reports To:	Team Leader
Employment Category:	One Year Contract Renewable
Duty Station:	Kigali -Rwanda
Purpose of the Job	
<ul style="list-style-type: none"> ➤ To Coordinate effective implementation of Good Food for Cities (GFC) Project and support efforts to create employment opportunities in agribusiness. 	
Responsibilities:	
<ul style="list-style-type: none"> a) Support GFC project team to establish business linkages between Farmer cooperatives, Inputs dealers, Market off-takers, and Financial Institutions to support sustainable production of Healthy and Nutritious food. b) Support the project team to conduct training and demonstrate regenerative and resilient crop production practices. c) Coordinate training on Good Post-Harvest Handling Practices (GPHHP) of vegetables and create linkages between post-harvest reducing technologies providers and Smallholder farmers. d) Organize and train leaders of engaged farmer organizations on cooperative governance & leadership, financial literacy, and business skills. e) Support the project team to build technical and entrepreneurial capacities of youth to start their agribusinesses. f) Organize seasonal planning meetings between buyers, farmers, and agro-dealers to agree on production and supply terms such as quantity and quality requirements. g) Ensure timely reporting of relevant activities in adherence to the project work plan. h) Monitor and report performance of the project per set indicators. i) Prepare quarterly progress reports and document success stories, case studies, lessons, and any other assigned tasks. j) Any other duties as may be assigned from time to time. 	
Competencies Required	
<ul style="list-style-type: none"> a) Demonstrated experience in stakeholder engagement. b) Demonstrated experience in coordinating implementation of agricultural development projects. c) Demonstrated ability to collaborate and willingness to innovate. d) Proven experience in managing multiple and competing tasks while maintaining quality of deliverables within deadlines. e) Advanced oral and written communication skills in English and Kinyarwanda. f) Ability to take on assignments that require travel to field locations. 	
Educational Qualifications and Experience Required	
<ul style="list-style-type: none"> a) Master’s degree in Agribusiness, Crop Science, Food Science, Agro-processing, rural innovations, or relevant qualification. b) At least five (5) years of experience in performing similar tasks. c) Experience of working with Regional Organizations is an added advantage. 	

d) Experience in Grant Management

How to Apply

If you are the right candidate, please send your application letter with the following:

- ✓ An up-to-date CV, highlighting relevant skills and experience (presented in relation to each of the Responsibilities and each of the experience areas listed above).
- ✓ The names and contacts of three referees and a daytime contact telephone number of each of them.
- ✓ Copies of Academic Certificate and Transcripts for O' level, A' level - where applicable, Under-Graduate, Post-Graduate and Professional qualifications
- ✓ The names and contacts of your immediate supervisor(s) in the current job and two of your immediate previous jobs.
- ✓ Your daytime contact telephone number; and
- ✓ A statement and proof of current remuneration package

Please submit your application documents electronically to recruitment@kilimotrust.org

Address all applications to The Human Resource & Administration Manager, Kilimo Trust.

Deadline for application: Friday 23rd June 2023.

Only shortlisted candidates will be contacted.