



Transforming Lives Through Agribusiness

PREQUALIFICATION OF VENDORS/SUPPLIERS OF GOODS AND SERVICES FOR 3 YEARS 2023 to 2025

Kilimo Trust is an independent regional agricultural development organization working on agriculture development across the EAC Region. It implements projects across all EAC partner states. The core business of KT is to support the transformation of food and nutrition security in the EAC Region away from high-risk subsistence farming into lower risk-based systems.

Kilimo Trust intends to prequalify competent and registered firms for the provision of various goods, supplies and services for three years 2023 to 2025

Interested vendors/suppliers may obtain further information regarding this pre-qualification exercise during working hours from the Kilimo Trust Head office Tel: +256 392 264 980/1, +256 200 926 498 No bidding document will be issued to the bidders and bidders are NOT Paying Money.

1. Supplies /Goods

CODE	ITEMS
KT/SS/ 001	Assorted Office Stationery items
KT/SS/002	Computer/Office Equipment and Consumables e.g. computers and laptops, UPS units, printers, projectors, photocopiers, Tablets, GPS machines, Power banks and accessories
KT/SS/003	Assorted Office Furniture e.g. desks, chairs, tables, filing cabinets, bookshelves

2. Services

CODE	ITEMS
KT/SV/004	Printing of Manuals, Reports, Registers, brochures, calendars, communication aides, promotional items, leaflets, shirts, Banners, IDs, etc
KT/SV/005	Hotel and Apartments Facilities; for accommodation, conference facilities and related services in (Western, Northern, Eastern & Central) - Uganda, Kenya, Rwanda, and Tanzania
KT/SV/006	Car Hire Services: for town service, City and Upcountry trips, airport transfers e. g. saloon cars, vans wagons, pickups, Prado V8, Land Cruiser, Minibuses and Coaster for Uganda, Kenya, and Tanzania
KT/SV/007	Air ticketing and Travel Agency in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/008	Asset Register and Engraving in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/09	Media Coverage /Campaigns in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/010	Compound maintenance and Fumigation in Uganda, Kenya, and Rwanda
KT/SV/011	Filming, Photography and video coverage services in Uganda, Kenya, Tanzania, and Rwanda

KT/SV/012	Supplying meals to staff during working hours in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/013	Vehicle Repair and Maintenance Services in Kenya and Tanzania
KT/SV/014	Office Plumbing works in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/015	Electrical repairs & Maintenance in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/016	Carpentry Services in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/017	Office refurbishment (Office Reconstruction) in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/018	Office Cleaning in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/019	Repairs and maintenance of Air conditioners in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/020	IT support, network management, web hosting and cloud server in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/021	Telephone repairs and maintenance in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/022	Maintenance and servicing of Fire extinguisher in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/023	Generator maintenance and repair in Uganda and Tanzania
KT/SV/024	Projectors hire & Servicing in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/025	Postage & courier services in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/026	Microsoft product support systems in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/027	Computer and accessories repairs in Uganda, Kenya, Tanzania, and Rwanda
KT/SV/028	Security services in Tanzania

Prequalification is open to all legally registered companies in Uganda, Kenya, Rwanda, and Tanzania

Interested vendors will be required to submit the following.

- i) Evidence of being in that business for a five-year period
- ii) Copies of 2 previous contracts/orders from at least two NGOs
- iii) 3 reference letters from their clients
- iv) Tax Clearance Certificate
- v) Certificate of Incorporation.
- vi) Company Profile
- vii) Price List for Goods and Services offered denominated in the Specific Country's local currency

All Vendor Documents are required to be submitted online via email: recruitment@kilimotrust.org.not later than 28th November 2022 at 4pm. The Prospective vendor / firm MUST clearly indicates in the subject the CODE or CODES and the ITEM or ITEMS and the Country they are applying for in the Email Subject.

Please note that any form of canvassing will lead to automatic disqualification